

City of Edna Bay - Special Meeting (Postponed Regular Meeting)

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, April 18th, 2022 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:05 PM.

A: Swearing in of new Council Member:

Camille Cattani read back her Oath to Office and was sworn into office.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present)
Camille Cattani	- City Council	(Present)

2.1 — Public Participants:

Sharon Wargi Joe Wargi Brian Mortenson Becky Tenant

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of March 14th, 2022 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Road Grader / Snow Plow Considerations, Discussion.*
- b: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.*

New Business:

- a: *Census Count Question Resolution Request, Discussion and Decision.*
- b: *Draft FY '23 Budget Ordinance #22-28NCO, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that he had communicated with DNR regarding the need to expedite the process for approval to prepare a rock pit for blasting. He requested that they provide us confirmation in writing that we are cleared to prepare and blast the area selected by the City for rock source development.

He noted that a work estimate for site prep and a cost estimate for the blast needs to be prepared for the budget.

The City is still waiting on DNR and the DOT to conclude the transfer process for the easements and area occupied by the harbor. This must take place prior to final conclusion of the project and transfer of the facility to the City.

Mayor Poelstra noted that the process with USCG and the State regarding the derelict boat at the harbor is moving forward.

He read back a letter from DCRA citing their evaluation of the City's population count estimate and the number of households in Edna Bay. Their determination, after investigating using Alaska Mapper and voter registration information, found that the population assessment was accurate and will be reflected in the next year's FY funding allocations for Edna Bay. Population estimate for 2022 will remain 49, but will be increased to 55 for FY '23.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra (Treasurer) read back the treasurer's report. There were no questions or comments.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) detailed some of the process involved with the derelict boat at the harbor. The vessel continues to be in extended violation of the law and steps are being worked through to remedy the situation.

The USCG, State and Troopers are involved and the City will be working with our attorney to make sure next steps in the process are conducted correctly, since it may involve the vessel being obtained by the City, impounded, sold and/or destroyed if all other remedies are exhausted.

Tyler is working to get a time table on the next steps for harbor conveyance, since this timetable relates to releasing encumbered harbor funds committed by resolution to the project until its conclusion.

7.2 — Road Committee:

Michael Williams (Road Chairman) noted that if we get the go ahead from the State on blasting the pit, he will look at calling a Road Meeting to plan the next steps, if further discussion is needed.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) had no report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) not present. No report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present. No report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) asked if there was any interest in posting for Bulk Fuel training. AVTech just sent a notice for an upcoming virtual only class. He noted that the online-only nature of the class makes it an attractive option to get an additional person trained. The City could use a backup operator due to folks traveling in and out of town, and there being a chance of needing a delivery while too few operators are available.

Councilor Haag suggested we repost the last notice for training, but amend it to note this is only for backup operator training, not for a part time position. He also requested it include the class scheduling.

Consensus of the public attendants was taken in favor of posting a notice requesting locals apply for

AVTech bulk fuel training and approving a candidate at the next meeting, no objections were noted.

Motion:

Councilor Haag moved to post a notice of interest in Bulk Fuel Training.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the Council**

8 —

Old Business

Item A - Road Grader / Snow Plow Considerations, ...:

Councilor Haag reached out to Jeff Doninger regarding his advice on a road grader vs. snow plow for Edna Bay and his suggestion was to look at an all-wheel drive road grade with an adjustable blade. Pricing range on a grader could be \$30-\$60K. Paul feels that if we are going to spend money on road maintenance equipment that it should be a road grader.

Jeff noted in his letter that a snow plow may be too light duty for Edna Bay. Councilor (Mr.) Williams and Joe Wargi both noted that they have seen small pickups with a plow handle roads like those in Edna Bay okay, but that it would require that the truck be used before the snow gets too deep.

Discussion continued. Many felt that it is important to consider the availability and cost of a mechanic before looking at either option, since the cost of parts and labor for heavy machinery is important to factor before making next steps.

Joe suggested we check with local contractors in the region for used equipment to find items in-region that are lower cost to the City.

Conversation will continue at future meetings.

Item B - Draft Municipal Code “Title 7 - Harbor Facilities”, ...:

Mayor Poelstra stated Iura recently returned from Medical Leave and is catching up on backlogged items.

This item is tabled to the next meeting.

9 —

New Business

Item A - Census Count Question Resolution, ...:

Mayor Poelstra explained that the Federal Census population and household counts are both inaccurate. The census is reporting a population of only 25 people in Edna Bay, while also indicating there is a housing boom. Now that DCRA has evaluated in-state information and records to validate the local Census data to be accurate, the City can remedy the inaccurate household count of the Federal Census through the Census Question Count Resolution process.

The City only has until July to complete and submit information contesting their determination of households. Now that DCRA has concurred with the local population and household data, the paperwork is already largely complete for this request to be started with the Federal Government. Does the City want to initiate this process and move to contest the household count and reduce it to the accurate determination?

Mayor Poelstra noted there will not be any method of correcting the inaccurate population count until 2023.

Consensus of the public attendants was taken in favor of preparing information and imitating the Question Count Resolution process, no objections were noted.

Motion:

Mayor Poelstra moved to produce a draft Census Count Question Resolution based on the adjustment request submitted to State of Alaska DCRA.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the Council**

Item B - Draft FY '23 Budget Ordinance #22-28NCO,:

Mayor Poelstra explained and read back the language and budgetary items of the ordinance to those in attendance. He noted that the figures were brought forward from last year's budget, but also include the encumbered harbor funds. He strongly suggested that the City determine a larger Roads budget, which has a basic estimated figure for rock blasting. That way, the posted draft budget will reflect projected work since it is a large increase in road expenses from typical budgets.

Councilor Haag felt that the encumbered funds for the harbor project should not be rolled into this budget. Mayor Poelstra noted that the City committed by resolution to maintain those funds as encumbered until the conclusion of the project. To this point the City has not received request for payment on the change orders for the project, and the project has not been concluded. He felt that the funds must stay encumbered, as agreed, until the project is closed out.

Councilor Haag noted that he would like to see Municipal Lands receive some budget this year since there are anticipated survey expenses that may be accrued to make use of municipal lands. The fund was originally established at the City's formation to cover the cost of such expenses, and was pulled out of the budget for the harbor project to ensure that the breakwater and other requested items could be obtained.

After discussion it was agreed that an additional \$40,000.00 be added to roads, and \$5,000.00 to the Municipal Lands budgets. No other items were amended.

Consensus of the public attendants was taken in favor of the draft budget, no objections were noted.

10 —

None.

Persons to Be Heard

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Haag.

Meeting adjourned at 8:18 PM.